## COUNTY COLLEGE OF MORRIS CURRICULUM CHECK SHEET Requirements for Graduation A. S. DEGREE

Name:\_\_\_\_\_ ID

\_\_\_\_\_\_Total Transfer Credits\_\_\_\_\_

COURSE	CODE	CR	GR	TR
General Education Foundation (31 CR)				
COMMUNICATION (6 CR)				
English Composition I	ENG 111	3		
English Composition II	ENG 112	3		
MATH/SCIENCE/TECHNOLOGY (10/12 CR)-	F			
Restricted Math Elective		3/4		
Restricted Math Elective		3/4		
Laboratory Science Elective		4		
SOCIAL SCIENCE (6 CD)				
SOCIAL SCIENCE (6 CR) Principles of Economics I	ECO 211	2		
Principles of Economics I Principles of Economics II	ECO 211 ECO 212	3		
Principles of Economics II	ECO 212	3		
HUMANITIES (3 CR)+				
Restricted History Elective		3		
GENERAL EDUCATION ELECTIVES (6 CR)	*			
		3		
		3		
BUSINESS CORE (29 CR)				
Principles of Accounting I**	ACC 111	3		
Principles of Accounting I	ACC 112	3		
Introduction to Business	BUS 112	3		
Principles of Management***	BUS 215	3		
Business Information Systems	BUS 119	3		
Principles of Marketing I	MKT 113	3		
Business Electives+ (9 CR)		3		
		3		
		3		
FREE ELECTIVES (2 CR)+		2		
	TOTAL	60		

#2110 BUSINESS ADMINISTRATION

FOUR YEAR TRANSFER PROGRAM

## **FALL 2021**

## NOTES:

This is an unofficial document and should be used for academic planning purposes only. All students are required to see their academic <del>a</del>dvisor<del>s</del> each semester to discuss and approve their selection of courses before they register.

To reach your academic advisor, contact the Business Department in Cohen Hall, CH 204 (973) 328-5656; or go to <u>www.ccm.edu</u>, Quicklinks, Academic Advisement, Who is My Academic Advisor

To determine the transferability of your courses to participating NJ Colleges & Universities, access <u>www.njtransfer.org</u>.

+See back page for more information on Math, History, Science, Business and free elective choices. Students should note that when choosing Math electives, they should consult with the "Transfer Office" (Ext.

\*Students should consult with an academic advisor or a transfer counselor in choosing their General Education electives. Please note some 4-year colleges require 6 credits of a foreign language as a requirement for their Bachelor's degree.

\*\*Students who do not pass the Accuplacer Algebra Test (or do not meet the equivalent score through other evaluations/assessments) are required to take MAT 016 Intermediate Algebra or an equivalent as a prerequisite for ACC 111.

\*\*\*ENG 111, ENG 112, English Composition 1 & 2 and BUS 119, Business Information Systems & Applications are prerequisites.

## **Business Administration #2110** Suggested Sequence by Semester

This suggested sequence does not include any required developmental courses. Degree completion time may vary depending upon the number of credits taken each semester.

SEMESTER I		CREDITS	SEMESTER II		CREDITS
English Composition I	ENG 111	3	English Composition II	ENG 112	3
Math Elective		3	Math Elective		3
Introduction to Business	BUS 112	3	General Education Elective		3
Business Information Systems	BUS 119	3	Principles of Accounting II	ACC 112	3
Principles of Accounting I	ACC 111	<u>3</u>	Principles of Marketing I	MKT 113	<u>3</u>
	TOTAL	15		TOTAL	15
SEMESTER III			SEMESTER IV		
General Education Elective		3	Free Elective		2
Business Electives		6	Lab Science Elective		4
Principles of Economics	ECO 211	3	Business Elective		3
Principles of Management	BUS 215	3	Restricted History Elective		3
			Principles of Economics II	ECO 212	3
	TOTAL	15		TOTAL	15

MATHEMATICS: Select two Mathematics courses (please check prerequisites before enrolling in a Mathematics course):

MAT 110 College Algebra (3 CR)

CMP 241 Database Programming

MAT 117 Mathematical Analysis for Business & Economics (3 CR)

MAT 123 Pre-calculus (4 CR) MAT 124 Statistics (3 CR)

MAT 131 Analytic Geometry & Calculus 1 (4 CR) Or any Higher-Level Math Courses

MAT 118 Calculus for Business & Economics (3 CR)

MAT 130 Probability and Statistics (4 CR)

\*Note: Students will not receive credit towards graduation for more than one of these courses: MAT 124 and Mat 130.

Please note some colleges require MAT 124 OR MAT 130, MAT 118, MAT 123 and/or MAT 131; consult with the Business or Transfer Advisor.

LABORATORY SCIENCE: Select a 4 credit Laboratory Science course from the list of approved General Education courses. Recommended courses for Non-Science

majors are.			
BIO 127 Biology of Environmental Concerns	BIO 132 Concepts in Biology	BIO 133 Human Biology	CHM 105 Forensic Science
CHM 117/118 Introductory Chemistry Lecture/Lab	SCI 118 General Astronomy	PHY 103 Concepts of Physics	PHY118 Meteorology
BIO 129 Introduction to Botany			

HISTORY: Select one of the following History courses:

HIS 113 Early Modern Europe HIS 147 History of Modern East Asia HIS 114 Modern Europe HIS 148 Modern Middle East HIS 151 Latin American History HIS 166 Emergence of America-US History I HIS 167 20<sup>th</sup> Century American History- US History II HIS 117 The Ancient World - Greece & Rome HIS 118 The Middle Ages HIS 123 History of Modern Africa

GENERAL EDUCATION ELECTIVES: Select two courses from the General Education list. Students should consult with a Business or Transfer advisor when choosing General Education electives. Please note some 4-year colleges require 6 credits of a foreign language or additional Math courses as graduation requirements for their Bachelor's degree.

BUSINESS ELECTIVES: Students may take any course with an ACC, BUS or MKT prefix (outside of the required Business Core courses) to meet the 9 credit Business Elective requirement. Please note that some courses are offered every semester, while others are only offered once a year. Please check Web Advisor for the schedule by term. The following is the list of planned business electives for the academic year.

ACC 105 Computerized Accounting ACC 108 Hospitality Accounting BUS 136 Personal Finance BUS 211 Money & Banking BUS 212 Principles of Finance BUS 213 Business Law I BUS 218 Investment Principles	BUS 219 Small Business Operations BUS 227 Internship Experience-45-100 hours (1 CR) BUS 228 Internship Experience-90-200 hours (2 CR) BUS 229 Internship Experience-135-300 hrs. (3 CR) BUS 233 Principles of International Business BUS 242 Customer Relations MKT 114 Principles of Marketing II	MKT 215 Sales Principles and Practices MKT 218 Advertising MKT 210 Social Medial Analytics MKT 208 Social Media Marketing MKT 207 Introduction to Services Marketing				
Students may also choose 6 credits of the 9-credit requirement from the following list:						
CMP 128 Computer Science I	COM 111 Introduction to Journalism	MAT 114 Introduction to Data Science				
CMP 131 Fundamentals of Programming	COM 209 Editing and Publication Design	MAT 118 Calculus for Business				
CMP 239 The Internet & Web Page Design	HOS 118 Introduction to the Hosp. Industry	MAT 123 Pre-Calculus				
CMP 262 Data Science Programming	PHL 118 Philosophy of Leadership	MAT 131 Analytical Geometry & Calculus				

NOTE: Students will not receive credit towards graduation for more than one of the following courses: (CMP 135, CMP 126, and BUS 119), (BUS 135 and BUS 233) and (BUS 242 and MKT 207). CERTIFICATES: Students interested in obtaining a Small Business Management Certificate, Finance Certificate, or the Social Media Marketing and Communication Certificate should consider using their Business electives to fulfill those requirements.

FREE ELECTIVES: Students may take any 2-credit course that they have interest in or would help them in their major. The Business department offers a 2-credit the following 2-credit courses; Internship-work experience (BUS 228) and BUS 200, Business Case Methodologies; the Communication department offers COM 113 Professional Communications. Students can also take any 3-credit course the college offers, that they have not already taken. Since the program is 60 credits, these 2 credits may be met with two 4 credit math electives (e.g. MAT 123, MAT 130 or MAT 131.)

HONOR COURSES: You may be eligible to take honors courses. Discuss this option with your Academic Advisor.

GENERAL EDUCATION: Click here for the more recent General Education course list.